

MINUTE OF MEETING

MID DEESIDE COMMUNITY TRUST – BOARD

30th May 2018 at 7.00 pm

Community Room, Deeside Community Centre, Aboyne

Present:	Hamish Forbes (HF)(Chair), Lynn Mackie (LM), Alan Emslie (AE) minutes, Wilson Forbes (WF), Mark Mitchell (MM) and Cllr Peter Argyle
Apologies:	Apologies received from Duncan Cassie (DC), Gil Barton (GB), Richard Smout (RS) and Barry Hauxwell (BH).
1.	Welcome and Approval of Minutes: The minutes for the meeting held on 25 th April 2018 were approved. The minutes were proposed by AE and seconded by LM
2.	Accounts: Gail sent out a rolling P&L up to April 2018 as we have now closed the year end in Sage and signed off 2017 accounts with GC. Listed below are explanations to differentials from month to month. <ul style="list-style-type: none">· In March 2018 the cost of activities upkeep equates to £13,712.97 the main cost increase is due to the instalment of a deer fence we have coded this to maintenance.· The depreciation of BU12 SBX community bus has ceased as of 31st March 2018 and Depreciation Motor Vehicles will incur a monthly reduction of £468.52.· Income Fund Generation in Incoming Resources and Business Support and Management in Charitable Activity Costs have increased by £4557.90 due to end of year transport accounts. The increase in management fees from DCT to MDCT are due to accountancy 2017 end of year, advertising for New Health Transport service and website costs. This is an internal transfer of funds.· The costs of £6880.27 in March for Business Support and Management in Costs of Generating Voluntary Income are website and advertising costs for MDCT and Transport. Gail also send out an update on project funds up to 25 th of April.
3.	Community Transport Update 30th May 2018 <u>Funding</u> The Traffic Commissioner has granted our permit 22 we are still waiting for it to arrive. They have agreed to push through our application for services in 7 days from the receipt of our application. The hope would be we will be back to full compliance as of Monday 11th June. <u>New Bus</u> GC confirmed that the depreciation on the BU12 SBX community bus was complete as of 31st March 2018. We will now go out for quotes for a new bus for the Hopper. When we have dates we will commence the rebrand on the buses.

Transport to and from Aboyne Medical Centre & Hospital

The service has been well received and we are now getting requests from Ballater, Banchory, Social Services and NHS specialists for Dementia trials. To date we have had 27 requests for the service and we have been able to fulfil 21 requests. We could not get drivers for 5 of the requests we did have transport, 1 cancellation was due to no buses available and 1 passenger cancelled at the last minute. We trained 5 drivers for this service but only two are able to commit every week, one can only use their car as they are waiting on their D1 being renewed, another is so limited with the time they can give it never seems to fit in with our requests and the last person is not able to drive due to unforeseen personal circumstances. We put an advert in the Deeside Piper requesting volunteers for this service and one person has come forward. The project has received £64 in donations and we have £742.54 funds left in the project. We are still awaiting the outcome of our application for a grant to NHSG Endowment for £2,866.00. A decision will be made June 9th when they discuss transport grants.

Re-brand

Sam and Gail have been trained by Red Evolution as of 29th May. An editorial is scheduled for June when we go live with our new website, please review as per our link that we sent a few weeks ago and we can make all changes prior to launch. The bus livery will be changed when we purchase the new Hopper as the costs will be + £1k per bus. We can change the livery of one community bus to start with, which will be the BX64 GHO 14 seater.

4.

Project Updates:

Woodlands

Re-stock Cpt 5

Still some ongoing issues with deer getting into the new enclosure AE and others have closed off access to where we believe they are getting in and made fence repairs. New signs posted to request assistance from public to help in case a deer does manage to get in. Reviewed newly planted trees and noticed that several of them have not taken. RTS have been contacted to visit to check if the trees are growing as expected and if they are being affected by weevils.

Aboyne Academy Wood work

17 way markers and signs as well as some benches are ready for collection. MM to pick them up. Installation to be arranged. A call for volunteers will be made to install. With regard to the nature project, the School have plenty of ideas and enthusiasm, we have had further contact with school, but we need to arrange a visit to firm up the plans.

Car Park

To progress the project shared surveys with the Bike Park a project meeting was held. HF with AE, MM and BARA representative to progress surveys for planning applications etc.

Thinning of the trees in the area has been arranged and Sandy Sim who has the necessary accreditations to undertake this has been engaged. RTS have been contacted to arrange tree survey. Contractor has been contacted for habitat survey.

Car park funding

An application has been made to Marr Area partnership for funding for the new car park, up to £5000 has been requested as part of their large grant process. Also, an application has been made to the MacRobert Trust for a medium grant of up to £10,000 and are

	<p>hopeful of gaining further funding. The Rural Tourism fund is also open for applications, this is for infrastructure to enable tourism and our project could be eligible.</p> <p><u>Other funding</u> Funding may be available for path creation and maintenance from Marr Area, up to £1000 could be available.</p> <p>CPR Deeside Extensive training is continuing throughout the area. We are very grateful for the work carried out by the response training team at Westhill Academy, Sandpiper Trust, Finzean and Aboyne schools, Lumsden training, Aboyne Breastfeeding Support Group and Aboyne after school club.</p> <p>Community Garden Gil and Hamish visited the warden at Allachburn. It is felt that this is a suitable location. The warden is keen to pursue it. There is a successful community garden at Tarland and it is felt that we can learn from their experience there and get assistance to set up our garden. In addition, assistance could be received from the Aboyne Gardening Club. Further follow up is required to kick off the project formally.</p> <p>Bike Park Agree to the principal to run the planning and surveys with the Car Park in parallel MM, taking plans to ACC for their consideration. Fundraising BBQ being run at Cycle Highlands open day to raise some funds.</p> <p>Aboyne Wheelers HF advised that tenders are out for the project and replies are expected by the end of the month. It is hoped to select a contractor by the end of June or early July.</p> <p>Young@♥Deeside No update at this meeting.</p> <p>Community Friendly Facing / Rebrand The website has been setup and the first draft is ready for everyone's input. Gail and Sam have been trained by Red Evolution on the new website.</p> <p>We still need, short biographies of the Board of Directors and staff along with photographs to be included in the website as part of the rebranding exercise and new website. The idea is to make the website and indeed MDCT more forward facing and approachable. Action: Board members</p> <p>Website re-branding event needs to be considered. We discussed a launch event for the new bus as well as the website but did not conclude. An event on the green, station square or across from Strachan's considered as well as the possibility of doing something at the Aboyne highland games. TBC at next meeting.</p>
5.	<p>A.O.B.:</p> <p>School Work Experience A student successfully worked in the office with Gail and Sam for one week</p>

	<p>Aboyne Games: WF will liaise with committee re placing an advert/article in the brochure this year. MDCT will sponsor a local event to support games and raise the positive profile of MDCT.</p> <p>Funding availability PA advised that there is significant European Leader Funding available which we may be eligible for as follows; Travel, connecting communities: £50,000 Low Carbon Futures: £50,000 Celebrating Art and Culture: £280,000</p> <p>PA sincerely thanked MDCT for bouquet of flowers received.</p>
	<p>Date of next meeting: 20th June 2018 at 7.00pm, Conference Room, Victory Hall, Aboyne.</p>

Date Approved20.6.18.....

.....S.O.O.....Chairman