

# MINUTE OF MEETING

## MID DEESIDE COMMUNITY TRUST

### Board Meeting at Community Shed and on Zoom

19<sup>th</sup> April 2023 at 7.00 pm

<b>Present:</b>	Brian Rae (BR) (Chair), Phil Lee (PL), Gail Amey (GA), Malcolm Laing (ML), Fiona Robertson, Simon Blake (SB), Alistair Brodie (AB) ex-officio Aboyne Community Council and Antonia Eastwood (AE).
<b>Apologies:</b>	Peter Baker (BP), Dave Marshall (DM), Consultant Cat Manzi (CM) and (FR), Johnathan Kitching (JK) and Geva Blackett GB (ex-officio Aberdeenshire Council).
<b>1.</b>	<b>Welcome and Approval of Minutes:</b> The approval of the Minutes of 19 <sup>th</sup> March 2023 were approved by ML and seconded by BR.
<b>2.</b>	<b>Accounts:</b> GA discussed the project funds with the board members with not much movement to report.  <b>Action:</b> GA to change project fund report as per BR's request.
<b>3.</b>	<b>Project Updates:</b>  <b>Transport</b> SB gave the transport update. A yearly contract for Silver Circle is being implemented going forward. A lone working policy was discussed it was concluded that MDCT would advise all volunteers to either use a personal contact to inform of there whereabouts and timings of the trips or if there is no one local to inform the office. SB passed on the news that he sent a letter to Craigwell and he had successfully retained the depot for maintenance of the buses. All buses have been deep cleaned and we have been advised to do this on a quarterly basis going forward to keep the buses interior to a high standard. The transport project has purchased hi-vis clothing for its drivers as well as polo shirts and fleeces.  <b>Woodlands</b> SSE are due to provide the earth cable and cut the trees by next week. Lady Wood maintenance is scheduled to thin out the Birch that are falling over. Beech leaves carpet the forest floor and do not allow growth while oak leaves does allow growth. Going forward the beech/sycamore trees are best to be replaced with indigenous oak trees. The trees need to be marked and the team will encourage volunteers to support the operation to reduce the costs. FR explained the process of marking the trees. BR stated that the survey could be done after the trees are marked and should take 3 days. A risk assessment has been completed of the lady wood. ML stated that the green spaces have hawthorn/crab apple/oak which can be planted in lady wood.  <b>Action:</b> AE to get the school involved.  <b>ABPA</b> There are a few new committee members which is positive news. Maintenance of cutting branches and jump line surfaces are scheduled as the materials are there to complete. FR stated that the best solution for the extension would be a focus on extending the pump track for multi-use for bikes and skateboards.  <b>Action:</b> FR waiting on update from the committee.

	<p><b>HARP</b> Work is being observed but no update. <b>Action:</b> BR and DM to keep an eye on the ongoing work and future strategy.</p> <p><b>Aboyne FareShare</b> Nothing to report. <b>Action:</b> GA to keep an eye on the funds in case further fundraising will be required.</p> <p><b>Aboyne Green Spaces</b> ML highlighted that there are issues with access to the water for the hanging baskets as the water butt needs a planning application. Alan Emslie (AE) to discuss with the planning department. <b>Action:</b> ML ongoing planting of trees in lady wood.</p> <p><b>Aboyne Paths &amp; Tracks</b> JK was not able to attend the meeting for an update but fundraising continues for the projects planned.</p>
	<p><b>A.O.B.:</b></p> <p><b>Defibrillators</b> – Dinnet has been resolved as a new defibrillator has been installed by a local group. The Rotary will assist with a donation/fundraising for new pads. <b>Action:</b> GA to look for future funding approx. £3,600 in total.</p> <p><b>AYH</b> – AE updated the Board on the new project Aboyne Youth Hub currently being led by Antonia. The objectives are to empower children and to form a committee and to have a constitution for the hub. <b>Action:</b> The board approved £1,000 for the project from the Aboyne Youth Project Fund.</p> <p><b>Insurance</b> – ML stated that the Bike Park is independently insured. The general insurance will increase by £500/annum to include cover for Directors Liability.</p> <p><b>Articles</b> – ML has been in discussions with Mackinnons to update new directors and to discuss the co-opting of directors onto the board. To adopt updated articles MDCT will need to call an Extraordinary Meeting which will be discussed at the next meeting when the updates will be discussed and approved.</p>
	<p><b>Date of next meeting:</b> The next meeting will take place on 24<sup>th</sup> May 2023 at 7pm at Aboyne &amp; Mid-Deeside Community Shed.</p> <p><i>Meeting schedule is 3<sup>rd</sup> Wednesday of each month.</i></p>

**Date Approved** .....

**Chairman** .....